

# LOS ANGELES UNIFIED SCHOOL DISTRICT

## School Management Services

### CLASSROOM SIZE CATEGORIES AND ALLOCATION DESCRIPTIONS

The use of classrooms and the enrollment capacity at schools are crucial for planning purposes for both the school site and the District as a whole. An accurate room count is essential to correctly calculating the operating capacity of each school, as is the identification of how the classrooms are being used. Because of this importance, each Principal is asked to carefully review the Classroom Inventory screen in E-CAR and confirm or update the Allocation and Program listed for each classroom.

To help you as you analyze your facility and update your school's classroom information, the following is a brief description of each type of room and the allocations that can be assigned.

#### **Size Categories**

Through a review of building floor plans, staff has made a size category determination for all classrooms based on the criteria below. There is an option provided for in E-CAR to challenge a classroom's size category.

##### **Standard Classrooms:**

- Standard-sized classrooms are those that can be used for typical instructional purposes
- At a secondary school, the minimum area for a standard-sized classroom is 800 sq. ft.
- At an elementary school, the minimum area for a standard-sized classroom is approximately 720 sq. ft.
- Class-size reduction portable classrooms at elementary schools are considered standard classrooms

##### **Small Classrooms:**

- Small classrooms are those generally considered are too small for typical instructional programs (see above) but can be used for supportive instructional programs and/or set-asides.
- The minimum area for a small classroom is 500 sq. ft.

#### **Use Allocations**

Comprehensive lists for programs associated with each of the following allocation categories are provided via drop-down menus in E-CAR.

- Special Education – programs as determined by Division of Special Education
- Pre-Kindergarten – programs as determined by Early Childhood Education Division
- Co-Located Charter – designations in accordance with the Facilities Use Agreement
- District Set-Asides (DSA) – programs identified by Local District or Central Offices that serve students beyond those at the school
- School Set-Asides (SSA) – programs as determined by the school that support the instruction and curriculum of its students
- Out of Service – classrooms that cannot be used and should not be counted in the capacity of a school due to safety or other utilization constraints
- Instruction – classrooms with no other specified allocation are considered available for instruction